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19 August 1954

Memorandum for: Special Assistant to the Deputy Director
(Administration)

Subject: Payment of Travel Expenses of Members of the
Family of Agency Employees

1. This will acknowledge receipt of the request of the Acting Deputy Director (Administration) that we arrange for a discussion of this subject with Mr. Hamilton of the Bureau of the Budget and coordinate the results thereof with the Office of Personnel.

2. At the suggestion of Mr. Dayton W. Hull of the Department of State, I discussed with a Mrs. Harvey the present State Regulation of which CIA's is an exact copy. Mrs. Harvey stated that this Regulation (as with most regulations) was developed on the basis of actual cases and started by defining "members of the family" for travel at Government expense as wives and children. She said that the State Department has the rule that exceptions will be made to the definition contained in the Regulation only in most unusual circumstances. The only one she can think of was made in the case of the husband of the former minister to Denmark, Eugenie Andersen, which was referred to the Secretary of State before approval of the exception was made. According to Mrs. Harvey the State Department last week refused to make an exception in the case of a Foreign Service employee who wished to take his nephew with him to his new post at Government expense. It appears that the parents of the nephew had died and the Foreign Service employee was in the process of legally adopting the boy, but that the decree had not been formally entered.

3. As you requested, I have today also discussed the problem with Mr. Hamilton of the Bureau of the Budget and Mr. Saunders, the CIA Comptroller. Mr. Saunders is of the opinion that we should adopt the same no-exception policy used in the State Department

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for normal cases and that in cases where an Agency employee performing normal duties cannot pay personally the cost of shipment of dependents not covered by Regulations the Agency should not send this particular person abroad but should fill the assignment elsewhere. Mr. Saunders recognizes that in certain operational cases the duties to be performed overseas may be of such a specialized nature that the particular person selected is in fact the only person who can perform the job. In cases where the operations of the Agency would suffer unless a particular person were sent to fulfill a particular job in a particular place, Mr. Saunders feels that the Director should be requested to make an exception to the normal rules. Mr. Hamilton stated that his office had made no study of this particular problem but that he could see nothing wrong with Mr. Saunders' solution.

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4. After leaving Mr. Saunders and Mr. Hamilton, I discussed the problem with Mr. [] of the Office of Personnel. Mr. [] stated that he was in complete agreement with Mr. Saunders' opinion as I related it to him and that he felt sure that Mr. Reynolds would also agree. 25X1A9A

5. The papers forwarded with your request are returned herewith.



Office of General Counsel

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Attachments

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